

**OFFICE OF THE PRINCIPAL COMMISSIONER OF CENTRAL EXCISE
CHANDIGARH-I
CENTRAL REVENUE BUILDING, PLOT NO. 19, SECTOR 17 C,
CHANDIGARH-160017**

LNb. II-3(03)ET.I/2016

Dated:

The Deputy/ Assistant Commissioner,
Central Excise & Service Tax Division,
Chandigarh/Shimla/Mandi Gobindgarh/Baddi

Sr/Madam,

Sub: Annual General Transfer-2016- Supply of HOPs-reg

Please find enclosed herewith a copy of letter received from the Additional Commissioner (CCU), Chandigarh Zone regarding HOPs of all the Superintendents and Inspectors.

Accordingly, it is requested that the details with respect to officers posted in your jurisdictions in following proforma may please be sent to this office by 22.01.2016 so that the HOPs of the officers could be updated and the requisite information could be sent to CCU within the stipulated time:

S. No.	Name of Officer	Designation (Supdt./ Inspector)	Since when posted in the present posting	Date of taking over charge	Charge held(2015-16)	Sensitive/ Non Sensitive	Remarks

Yours faithfully,

Encl: as above


Assistant Commissioner (Personnel)