

OFFICE OF THE COMMISSIONER OF CENTRAL EXCISE  
CENTRAL REVENUE BUILDING,  
PLOT NO. 19, SECTOR 17-C,  
CHANDIGARH

F.No. I-4(38)Admn./Hqrs/2013

2791-2810  
Dated:-

CIRCULAR 22/11/13

REGARDING GOVERNMENT ACCOMODATION IN CHANDIGARH

It is to inform all Group A, B, C & D officers, posted in Central Excise Commissionerate, Chandigarh – I, II, Ludhiana, J&K & Customs Amritsar who have been allotted Government accommodation in Customs & Central Excise Colony, Sector 37/C, Chandigarh that whenever an officer is posted out of Chandigarh, the individual is allowed to retain the Government accommodation for two months only, as per rules. Thereafter, the individual concerned need to either apply for further retention of Govt. accommodation in prescribed proforma to the Estate Officer i.e. Commissioner or surrender the quarter. In case, neither the retention request is made nor quarter is surrendered, market rent becomes applicable depending on type of quarter occupied.

The Government accommodation in Chandigarh is allowed to officers posted in Kharar, Derabassi, Baddi & Parwanoo on normal license fee, however they also need to seek regularization of quarter on their transfer from Chandigarh to these locations. The officers posted in Jammu & Kashmir also need to apply for retention of Government accommodation. A mandatory undertaking stating that the individual's family is staying in the Govt. accommodation should also be enclosed along with retention request.

Consequent, upon transfer of officer back to station i.e. Chandigarh, the individual is again required to seek regularization of Government accommodation from the Estate Officer. The circular may be brought to the notice of all concerned. In case requests of retention are not received in time i.e. before expiry of two months, action as per rules will be initiated to recover market rent and no prior notice shall be sent.

This issues with the approval of the Commissioner.

  
Assistant Commissioner (P&V)

Copy to:-

1. The Commissioner, Chandigarh-II/ Ludhiana/ Customs Amritsar/ J&K.
2. The Commissioner (Appeals), Chandigarh-I/ II.
3. The Additional commissioner (CCU).
4. PA to Commissioner, Chandigarh-I
5. All Branches at Hqrs., Chandigarh – I.
6. Notice Board.

  
Assistant Commissioner (P&V)