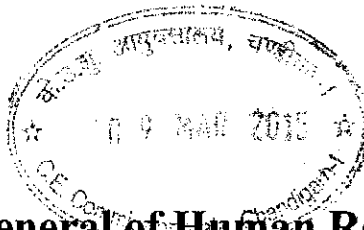




Government of India



PS/000
9/3
[Signature]

SPEED POST

Directorate General of Human Resource Development
(Infrastructure & Welfare Wing)

C-4, Ground Floor, IRCON Building (West Wing), ~~District Centre, Saket,~~
New Delhi-110017

F. No.712/313/HRD/WF-I /2013

Date

16th January 2015

9/3

To The Add. Commissioner
Central Excise
Chandigarh-I

(All) *It circulate to all + notice board + website*
Ac (Admin)

To

The Directors General / Chief Commissioners

The Commissioners / Additional Directors General

The CDR, CESTAT, New Delhi

23

Sir/Madam,

Subject: Scheme for grant of scholarship to the children of officers/staff of the Department pursuing professional courses at under graduate level for the academic years 2011-12, 2012-13 and 2013-14- regarding.

The Scheme for grant of scholarship to the children of departmental officials, pursuing professional courses at under-graduate level is implemented under the aegis of Customs & Central Excise Welfare Fund. The applications for grant of scholarships for the academic years 2011-12, 2012-13 and 2013-14 are invited herewith. The Schemes may be given wide publicity amongst officers/ staff under your jurisdiction.

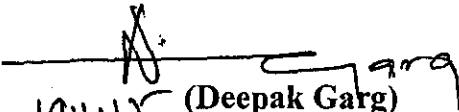
2. The jurisdictional Commissioners/Additional Directors General are requested to forward the applications separately for each academic year i.e. 2011-12, 2012-13 and 2013-14 of the eligible wards of the officers/staff under their jurisdiction in the prescribed proforma enclosed herewith alongwith the minutes of the Advisory Committee recommending the names of the children and the attested copies of the relevant documents as detailed in the checklist. The applications must reach this office latest by **latest by 31th May,2015**. The applications/nominations received after the closing date i.e. 31.05.2015 shall not be considered.

Contd. P/2

3. In the case of children of deceased officials, the jurisdictional Commissioner/Additional Director General under whose office the deceased officer's family is drawing the pension or in whose jurisdiction the family is residing, may forward their applications, if any, alongwith the recommendations of the Advisory Committee.

4. The Commissionerates / Directorates who have forwarded applications / nominations for grant of scholarship for the academic years 2011-12, 2012-13 and 2013-14 prior to issue of this Circular should submit fresh applications as per Scholarship Schemes for 2011-12, 2012-13 and 2013-14 being circulated herewith. Applications/nominations forwarded earlier will not be considered.

Yours faithfully,

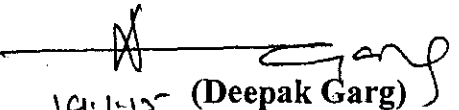

19.1.12 (Deepak Garg)

**Addl. Director General (I&W) &
Member-Secretary, Governing Body (Welfare Fund)**

- Encl: (i) Proforma for application for 2011-12/ 2012-13/ 2013-14.
(ii) Scholarship Schemes for 2011-12, 2012-13 and 2013-14.

Copy for information to:-

- (i) Director General, C.E.I.B / Chief Commissioner, Authority for Advance Rulings / Competent Authority, SAFEMA / Commissioner, Settlement Commission / The Joint Secretary (Admn.), CBEC, New Delhi with a request to forward applications / nominations of the officials borne on the strength of Customs and Central Excise and presently working under their jurisdiction/charge.
- (ii) Web master @ cbec.gov.in with a request to put this letter on the web site. Mention may also be made of the scheme in the headlines being flashed.
- (iii) Associations (All)


19.1.15 (Deepak Garg)

**Addl. Director General (I&W) &
Member-Secretary, Governing Body (Welfare Fund)**

**Scholarship Scheme for the academic years 2011-12, 2012-13 and 2013-14 under the
Customs & Central Excise Welfare Fund of C.B.E.C.**

(Note: The Scholarship Scheme is implemented on yearly basis, therefore, separate applications / nominations duly recommended by Advisory Committee are to be forwarded for academic years 2011-12, 2012-13 and 2013-14 respectively.)

Fields to study(For Professional Education at Under-Graduate):

- a. Engineering including architecture, Computers/Information technology
- b. Medical including Dental, Veterinary, Pharmacy, Homeopathy, Ayur-vedic and Unani medicines)
- c. Law
- d. Hotel Management
- e. Fashion Technology
- f. Under graduate courses covered by ICAR Entrance Test (Indian Council of Agriculture Research)
- g. Business Administration, Computer Applications

2. Definitions:

(i) Eligibility criterion:

The term shall mean obtaining admission in any institute/ college on the basis of obtaining a minimum rank in an Entrance Examinations for 2011, 2012 and 2013 as given in Table-I for Scholarship Schemes 2011-12, 2012-13 and 2013-14 respectively or on the basis of merit (percentage of marks obtained in 12th standard Board Exams for 2011, 2012 and 2013) as given in Table-II or admissions under Lateral Entry Scheme (after Diploma Course in engineering only) for Track – III only.

(ii) Fees:

The term fees shall mean all charges paid to the college/institute in connection with the academics excluding refundable caution/security money/Development charges/fee, lodging and boarding expenses and other misc. fee etc.

(iii) Tracks:

The scheme operates on three tracks designed in consideration of the salaries in the Pay Band with Grade Pay drawn by different officers, which are as follows:-

- a) **Track-I:** For children of officials who draw salaries in Pay Band with Grade Pay of Rs. 7,600/- and above.
- b) **Track-II:** For children of officials who draw salaries in Pay Band with Grade Pay of Rs. 4,600/- and above but less than Rs. 7,600/-.
- c) **Track-III** for children of officials who draw salaries in Pay Band with Grade Pay under Rs. 4,600/-

(III-A) for the children of the officials other than Drivers and erstwhile Group-D staff and

(III-B) for the children of Drivers and erstwhile Group-D staff).

Contd...P/2

(iv) **Performance standards:**

Performance standards as in table below mean obtaining the minimum percentage or grade in the annual examinations **in first attempt** while pursuing the under graduate level course.

Performance standards for the children other than physically challenged children:

Track	% marks or equivalent grades	
	Boys	Girls
Track-I	60	55%
Track-II	55	50%
Track-III-A (other than Drivers & erstwhile Group-D staff)	55	50%
Track-III-B (Drivers & erstwhile Group-D staff)	Pass marks	
For the children of SC/ST category officials of all Tracks	10% less than other Categories for Track -I, Track-II, Track-III(A) and Minimum Pass marks for Track-III(B)	
For the children of OBC category officials of all Tracks	6% less than other Categories for Track -I, Track-II, Track-III(A) and Minimum Pass marks for Track-III(B)	
For the Physically Challenged children of officials of all Tracks	Pass marks	

(v) **First year:**

First year of education in the under graduate course.

(vi) **Later years:**

Second year and all later years of education in the under graduate course.

3. **Applicability of Scheme:**

The scheme is applicable to the following categories:

- (i) Fees paid for first year on the basis of Entrance Tests held in the year 2011, 2012 & 2013 or.
- (ii) Fees paid for later years on the basis of Entrance Tests held prior to the year 2011/2012/2013.

4. **Award of scholarships**

The award of scholarship shall be subject to meeting the eligibility criterion contained in Table-I and Table-II and meeting the performance standards.

The Scholarship will not be admissible to children of departmental officials who get admission in private Institutes/Universities against paid seats irrespective of their rank/ merit in the Entrance Examinations.

(A) **Reimbursement of fees for first year:**

The eligibility for reimbursement of fees for the first year by way of grant of scholarships for admissions in various Institutes/ Univ. shall be as given at Table-I (for admissions based on Entrance Tests where ranks are awarded) and Table-II (for admissions based on Entrance Tests where ranks are not awarded and also on Merit i.e. percentage of marks in 12th std. Board Exam) below:

Table -I

(I) **Admissions based on Entrance Tests where ranks are given***

S.N o.	Entrance Exam.	Institute	Entrance Exam. Ranks/ Institutes				
			Track I		Track II		Track III-A, III-B, & Physical ly challeng ed children
			Boy	Girl	Boy	Girl	
1.	IIT-JEE	All IITs Others	All	All	All	All	All
2.	On-line Test, BITS	Pilani & other Centres	All	All	All	All	All
3.	AIEEE	All NITs	NITs up to 10000 rank	NITs up to 15000 rank	All up to 20000	All up to 30000 rank	All
4.	CEEE(Delhi)	NSIT/DCE	All	All	All	All	All
5	Any State Level Entrance Exam. for admission to engineering institute	All	up to 500 ranks	up to 750 ranks	up to 1000 ranks	up to 1500 ranks	All
6	University level	Aligarh Muslim	All	All	All	All	All

	Entrance Test (Engg. and medical	Univ., Jamia Milia Islamia, Vellore Institute of Technology					
7	All India Entrance Exam.	AIIMS	All	All	All	All	All
8.	All India PMT (CBSE)	All	All	All	All	All	All
9.	State Level (Medical)	All	All	All	All	All	All
10.	Test by National Council of Hotel Management & Catering Tech.,	All IHMs under NCHMCT	NIL		up to 750 ranks	up to 1125 ranks	All
11.	All India Entrance Tests for integrated course B.A. LLB	ILS, Pune, NLS, Bangalore, NALSAR, Hyderabad, National Law Univ. Jodhpur, NLIU Bhopal NUJS, Kolkatta, Symbiosis Pune	All		All		All
12.	National Instt. of Design,	Ahemdabad	All		All		All
13.	Admission Test, Ministry of Textiles	All NIFTs	NIL		All courses/ ranks		All courses / ranks
14.	Test conducted by ICAR	All	All		All courses/ rank		All courses/ rank
15.	Any other	All other Govt Recog. Engg/Medical colleges	NIL		NIL		All

16.	BBA/BCA/Entrance Exam. conducted by Universities/Institutes funded by Center/States Govts.	All	NIL	All courses/ ranks	All Courses/ rank
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* (i) In case of children of SC/ST/OBC categories of departmental officials under all Tracks, eligibility condition will be irrespective of any rank for those who get admission on the basis of Common Entrance Tests.

(ii) In case of physically challenged children (as per conditions enclosed) under all Tracks, eligibility condition will be irrespective of any rank for those who get admission on the basis of Common Entrance Tests.

Table-II

(II) Admissions based on Merit (percentage of marks in 12th std. Board Exam) or on the basis of Entrance Tests where ranks are not given

S. No	Track	Stream	Minimum % of Marks in 12 th standard Board Exams	
			Boys	Girls
1.	I, II, III-A (Other than Drivers, erstwhile Gr.-D staff)	Science	85%	80%
		Commerce with Maths		
		Others(Humanities)	75%	70%
2.	III-B (Drivers & erstwhile Gr. D staff)	All Streams	65%	60%
3.	All tracks (in case of physically challenged children)	All Streams	65%	60%
4.	For the children of SC/ST category officials of all Tracks	10% less than as prescribed for the other categories		
5.	For the children of OBC category officials of all Tracks	6% less than as prescribed for the other categories		

(III) Admissions under Lateral Entry:

Children of departmental officials of Track III (B) are also eligible for grant of scholarships who got their admissions in to B. E./ B. Tech. Degree courses in the colleges/ institutions funded by centre/ State Govt. after Diploma courses through Lateral Entry Scheme.

(B) Reimbursement for later years:

Children having got admission on the basis of Entrance Exam. prior to 2009 but have not been granted scholarship from the Welfare Fund in the past, shall be eligible to get the scholarship for subsequent years subject to meeting eligibility criterion defined in para 2(i) and performance standards laid in para 2(iv) herein, in the year for which reimbursement is being claimed.

Provided that children who have been granted the scholarship earlier from the Welfare Fund shall continue to get the scholarship in the later year/ years under Scholarship Schemes for 2011-12, 2012-13 and 2013-14 respectively notwithstanding that they do not fulfill eligibility criterion contained in Table-I and Table-II at para 2(i) herein. Grant of scholarship shall be subject to meeting the performance standards set in para 2(iv) herein.

5. Amount of Scholarships:

S.No.	Category of officers/ staff	Amount of each scholarship	
		Boys	Girls
1.	Track-I & Track-II	Rs. 18,000/- or actual fee, whichever is less	Rs. 18,000/- or actual fee, whichever is less
2.	Track-III (A) other than Drivers and erstwhile Group-D staff	Rs. 18,000/- or actual fee, whichever is less	Rs. 18,000/- or actual fee, whichever is less
3.	Track-III (B) Drivers & erstwhile Group-D staff	Rs. 36,000/- or actual fee, whichever is less	Rs. 36,000/- or actual fee, whichever is less

6. Number of scholarships: To all eligible candidates.

7. Income limit of parents:

Notwithstanding any of the provisions above, no scholarship shall be paid to a child if the combined emoluments of both the parents exceed Rs. 6.25 lakh per annum, for which purpose the emoluments will be taken to mean a sum of Band Pay, Grade Pay and Dearness allowance only.

8. Conditions for availing benefits for physically challenged (Handicapped) Children:

The benefit under the schemes shall be applicable to the following categories of disability subject to the fulfillment of other condition as prescribed in the Scholarship Schemes for 2011-12, 2012-13 and 2013-14 respectively:

1. Blindness or low vision
2. Hearing impairment and
3. Locomotor disability or cerebral palsy (includes all cases of orthopedically handicapped persons)

9. **Other general conditions of eligibility:**

- (a) In case both husband and wife are working in the Customs & Central Excise Department, the one with higher grade pay shall apply for grant of scholarship to his /her ward(s).
- (b) If a serving official's child is covered under the scheme and becomes eligible for scholarship before his/her retirement, the scholarship shall continue even after retirement of the official as if the officer is in service subject to satisfying the eligibility criterion in all aspects;
- (c) Candidates not passing the Annual/ Semester Exam (Semester-wise) in first attempt or passing these exams with grace marks will not be eligible for grant of Scholarships under the scheme;
- (d) Only two children of an official will be eligible to avail the scholarship. If subsequent beneficiaries are daughters, this restriction will not apply;
- (e) Amount of any other scholarship being received by a child will be deducted from the scholarship under the scheme;
- (f) The scheme will be applicable to the children of deceased officials.

XXXXXX

PROFORMA

**Application for scholarship for professional courses at undergraduate level for the
Year 2011-12/2012-13/2013-14**

(Tick \checkmark in appropriate box where applicable strike off which is not applicable)

1. Commissionerate/Directorate :

2. Name of candidate (In Block letters) :

3. Details of Applicant (Departmental official)

(i) Name (In Block letters) :

(ii) Designation :

(iii) Place of posting :

(iv) Grade Pay Drawn :

(v) Category : SC ST OBC General

(attach attested copy of the caste certificate in case of SC/ST/OBC)

(vi) Total Annual Income for the year 2011-12/2012-13/
(Band Pay + Grade Pay + DA) 2013-14

(vii) Relationship with the candidate : Girl Boy

4. Details of other parent, if working :

(i) Name :

(ii) Name of the organization/office :

(iii) Designation :

(iv) Total Annual Income for the year 2011-12/2012-13/
(Band Pay + Grade Pay + DA) 2013-14

5. Total Annual Income of both parents for the year 2011-12/2012-13/2013-14 :

6. Category of Track :

Track-I	
Track-II	
Track-III (A) (Other than Drivers Head Havaldar, Havaldar & erstwhile Group-'D')	
Track-III(B) (Drivers, Head Havaldar, Havaldar & erstwhile Group-'D')	

7(A). Whether admission secured in private institutes Yes No
/Universities against paid seat/ management quota seat
irrespective of rank/merit in the entrance exam

***If the answer is 'No' a certificate from the institute/University to that, the admission has not been secured against the paid/management quota seat (irrespective of rank in the entrance exams) must be attached with the application.**

7 (B). Details of admission based on Entrance Exam./Test/Competition with rank :

Examination conducted at the level of	Name of Entrance Test/Exam.	Year of Exam.	Rank obtained
All India			
State			
University			
Institute or College level (Govt. recognized for Engg/Med.)			

(Attach Photo Copy of the Admit/Admission Card & Result Sheet / Mark Sheet with rank)

7 (C). Admission based on percentage of marks in 12th Board Exam. 2011/2012/2013 in cases where Entrance tests have not been conducted by the State Govt./Boards or where admissions are based on Entrance Tests but ranks are not awarded.

Stream	Subjects	Marks obtained	Total marks	*Percentage of marks
(i) Science				
(ii) Commerce with Math				
(iii) Others				

*(Attach attested photocopy of class 12th Boards Mark-Sheet)

8. Details of admission

(i) Date of admission to the Course :

DD	MM	YY

(ii) Name of Institute/College/University :

9. Academic fee paid for the year 2011-12/2012-13/2013-14 (Semester-wise) :

(Attach attested photocopy of receipt)

Tuition Fee		
Examination Fee		
Other academic Fees		
Total academic fee		

10. Gender of child : Boy Girl

11. Whether child is Physically Handicapped : Yes No

If yes, whether attested copy of certificate from the competent authority is enclosed : as per conditions laid down in the scheme Yes No

12. Result of Annual/Semester Exams. of the course for the year 2009-10/2010-11

Year/ Semester	Total Marks/Grade	Marks/Grade obtained	Percentage/Grade*

*In case where grade is awarded mention overall grade giving formula for conversion to equivalent percentage.

13. Whether passed all Annual/ Semester exams in first attempt in all subjects (theory/Practicals) without any supplementary in any subject Yes No

14. Details of past Scholarships received from Welfare Fund:

Year	Name of course	Course duration	Year of course	Amount
2007-08			I / II / III / IV / V	
2008-09			I / II / III / IV / V	
2009-10			I / II / III / IV / V	
2010-11			I / II / III / IV / V	

15. Whether request for scholarship rejected in previous years if yes, the reasons of rejection of application Yes No

16. Amount of any other Scholarship /Award received from any other source.If yes, details of amount received and source may be given. Yes No

17. Number of children of applicant whom Scholarship has been granted from Welfare

Date:

Signature of the applicant

Name of the applicant:

Designation:

Mobile No.:

Check List for applicant:

1. No column should be left blank otherwise the application will not be considered.
2. Separate forms in prescribed proforma must be filled for applying for each academic year viz. 2011-12, 2012-13 and 2013-14 respectively, otherwise the applications will not be considered;
3. Applications forwarded through the advisory Committee of the Commissionerate /Directorate would only be considered for grant of Scholarships. Direct/ advance copies of applications will not be considered.
4. Attested photo copy of the rank card/ certificate clearly showing the rank secured in the entrance exam or Marksheet of the 12th Board exam if admission is secured on the basis of the marks secured in the 12th board exams must *be* attached;
5. A certificate from the Institute/University that the admission is not secured against the paid/management quota seat must be attached with the application;
6. Attested photo copy of Mark-sheet/Grade Card in the Annual/Semester Examinations – (Semester-wise) for the relevant academic year applied for of the should be attached;
7. In case of Grading scheme, equivalent percentage of marks and conversion formula must be given authenticated by the competent authority of the Institute/ College/ University , otherwise the applications will not be considered;
8. Attested photocopy of original fees receipts showing the fees paid with break-ups for the relevant academic year/ semester should be attached;
9. Attested copies of the Caste Certificate, if applicable with certified translation in English/ Hindi must be attached.
10. ~~Income certificate from concerned Commissionerate/ Directorate with details of Band Pay, Grade Pay and Dearness allowance drawn during the relevant academic year.~~

Certificate by the Commissionerate/Directorate

1. Details given by the applicant have been verified;
2. Application should be forwarded by officer of the rank of Commissioner/ Addl. Director General alongwith the recommendation of the Advisory Committee;
3. The Commissionerate/ Directorate to certify that not more than two children of the applying official has been granted scholarship including the child for whom the scholarship has been applied. If subsequent beneficiaries are daughters, this restriction will not apply;
4. Application has been dispatched by Regd./Speed Post so as to reach on or before closing date **31.05.2015**. Applications received after the closing date will not be considered.

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