



कार्यालय प्रमुख आयुक्त, केन्द्रीय उत्पाद शुल्क अयायुक्तालय, चंडीगढ़ - ।
केन्द्रीय राजस्व भवन, प्लाट न. 19, सेक्टर 17 - सी, चंडीगढ़.

TENDER NOTICE FOR INVITING LIMITED TENDER ENQUIRY FOR HIRING OF VEHICLES:

Principal Commissioner, Central Excise & Service Tax Commissionerate, Chandigarh-I invites sealed tenders / quotations for providing two vehicles (one mid sized vehicle i.e. Innova of model 2015 or till date and one sedan type AC/ Non AC vehicle of any make / model on hire basis without driver without fuel for official use in the Office of the Principal Commissioner, Central Excise & Service Tax Commissionerate, Central Revenue Building, Plot No.19, Sector 17-C, Chandigarh for a period of one year i.e. from 01.04.2017 to 31.03.2018.

The interested service providers are requested to submit their Tender/ quotation documents in the prescribed Quotation form duly signed and stamped, in a sealed cover to the Deputy Commissioner (Admn.), office of the Principal Commissioner, Central Excise & Service Tax Commissionerate, Chandigarh-I, Central Revenue Building, Plot No.19, Sector 17-C, Chandigarh. The Tenders can also be sent by Registered Post/AD. Rates may be quoted for the use of maximum of 25 days in a month and up to 2000 kms. The last date for receipt of Tender is 29.03.2017 up to 1200 hrs. Tenders shall be opened on 30.03.2017 at 1630 hrs. in the presence of bidders/tenderer, who wish to be present. The tenders/quotations received incomplete and/or filed after the due date and time shall be summarily rejected. This office reserves the right to accept or reject any or all tenders without assigning any reasons.

The detailed terms and conditions are enclosed as Annexure-"A" to this Tender Notice or can be downloaded from the website i.e. www.cbec.gov.in , www.cexchd1.gov.in or see at the notice board at the address mentioned in the above Para. For any query, please contact Superintendent (Hqrs) at Ground Floor of the office building during office hours on or before 29.03.2017.

उपायुक्त (प्रशासन)

ANNEXURE-“A”



कार्यालय प्रमुख आयुक्त, केन्द्रीय उत्पाद शुल्क अयायुक्तालय, चंडीगढ़ - I
केन्द्रीय राजस्व भवन, प्लॉट न. 19, सेक्टर 17-सी, चंडीगढ़.

TENDER NOTICE FOR PROVIDING VEHICLES ON HIRE BASIS

Principal Commissioner, Central Excise & Service Tax Commissionerate, Chandigarh-I invites sealed tender / quotations for providing two vehicles (AC/Non AC) on hire basis at the following locations.

<u>Location</u>	<u>No. of vehicles required</u>
Hqrs. Office, Plot No. 19, Sector 17-C, Chandigarh	One mid sized vehicle i.e. Innova of model 2015 or till date without driver without fuel
Hqrs. Office, Plot No. 19, Sector 17-C, Chandigarh	One sedan type AC/Non-AC vehicle of any make / model without driver without fuel

Separate sealed Technical and Financial bids should be kept in a single sealed envelope and super scribed with "Tender for Hiring of Vehicles" as per given Annexure-"B" i.e. Technical Bid & Annexure-"C" i.e. Financial Bid. The separate technical and financial bids should be clearly marked "Technical Bid" or "Financial Bid" on their respective envelopes.

Terms and Conditions:

1. The vehicle should be registered with the Transport Authority as a commercial vehicle holding a taxi number along with all documents i.e. valid insurance, road tax payment, etc.
2. The vehicles to be provided should be in excellent working condition and not be of make older than **2015 model**. Newer models will be given preference.
3. Vehicle is to be provided for use for maximum of 31/25 days in a month.

4. The maximum running in a month shall be 2500/2000 km. The shortfall/excess of 2500/2000 km in the month can be carried over/adjusted in the successive months in the same financial year.
5. The Kilometer counting of the vehicle shall start from the designated office and shall end at the designated office.
6. Upkeep, maintenance & repairs of the vehicles shall be the responsibility of the service providers.
7. Payment of monthly bill shall be made within two month of the presentation of the bill. Department shall not be responsible for any damage to the vehicle in case of an accident or otherwise, theft of vehicle/parts and accessories therein. Similarly, Department shall not be responsible for any third party claim.
8. Service Tax shall be payable over and above the quoted charges on production of proof of payment of such taxes.
9. In case any vehicle provided to the department is not available due to repair / mechanical failure /accident or otherwise. Then it shall be the responsibility of the service provider to provide vehicle of equivalent or above make during such period.
10. The service contract will be initially valid up to a period of One year subject to satisfactory performance of service provider. The contract can be extended with the approval of the competent authority. Contract can also be terminated without assigning any reason before the stipulated period by giving seven days prior notice to the service provider.
11. No extra charges other than quoted value and charges as indicated in this notice shall be payable in any circumstances.



उपायुक्त (प्रशासन)

ANNEXURE-"B"
(TECHNICAL BID)

(To be submitted in a separate sealed envelope superscribed as "TECHNICAL BID")

1	Name, address and telephone / mobile no. of the tenderer i.e. the Applicant Contractor	
2	Permanent Account No. (PAN) (copy of the PAN to be submitted)	
3	Service Tax Registration No., if any (Copy of the Certificate to be submitted)	
4	Details of the Vehicles offered -Model and Year of manufacture of Vehicles offered. Copy of RC, Insurance certificate and Pollution certificate to be attached.	

Signature with Stamp

ANNEXURE - "C"
(FINANCIAL BID)

(To be submitted in a separate sealed envelope super-scribed as "Financial Bid")

Vehicle type / Model	Rate per month per vehicle exclusive of Service Tax (Amt. in Rs.)	Extra charges per KM beyond 2500 Kms and 2000 Kms
Mid sized vehicle without driver without fuel for Hqrs. Office, Plot No. 19, Sector 17-C, Chandigarh		
Sedan Car without driver without fuel for Hqrs. Office, Plot No. 19, Sector 17-C, Chandigarh		

I have read the terms & conditions of the Tender Notice and agree to abide by them. The rate will be fixed for the whole financial year 2017-18.

Seal: Signature of authorized person

Full Name (with seal) _____