



कार्यालय, उपायुक्त, केन्द्रीय उत्पाद शुल्क एवं सेवा कर मंडल,
OFFICE OF THE DEPUTY COMMISSIONER, CENTRAL EXCISE & SERVICE TAX DIVISION,
आऊट हाऊस 2, नजदीक टीसीपी, एम0एल0ए0 क्रॉसिंग, बालूगंज, शिमला, (हि0ए0)-05।
OUT HOUSE -2, NEAR T.C.P., MLA CROSSING, BOILEAUGANJ, SHIMLA -05
Ph. No. 0177-2830027, 2830019 Fax No. 0177-2830112

TENDER NOTICE FOR PROVIDING VEHICLES ON HIRE BASIS:

Deputy Commissioner of Central Excise Division, Shimla invites sealed quotations for providing one vehicle (TATA Manza/Honda City/Innova Type/Toyota Etios AC/Non AC Car) of latest model on hire basis **without driver and without fuel** at Shimla for a period from 1st July, 2015 to 31st March, 2016. Terms and conditions of the Tender are enclosed below as Annexure-A.

- 2 The sealed quotations should reach this office i.e. Office of the Deputy Commissioner, Central Excise Division, Out House-2, Near MLA Crossing, CMP Checkpost, Boileauganj, Shimla-171005 on or before **26.06.2015**.
- 3 Rates may be quoted for the use of vehicle for maximum of 25 days in a month upto 2000 km. Quotations must reach this office on or before **26.06.2015** at 1200 hrs & the same would be opened at 1600 hrs on the same day in the presence of bidders, who wish to be present. For detailed terms and conditions please visit website www.cexchd1.gov.in or see the notice board at the address mentioned in the Para 2 above.
- 4 For any query please contact: The Superintendent (Prev), Central Excise & Service Tax Division, Shimla Outhouse-2, Bosewell Building, Near TCP Check Post, MLA Crossing, Boileauganj, Shimla during office hours or on Telephone 0177-2830019.

 16/6/15

DEPUTY COMMISSIONER



कार्यालय, उपायुक्त, केन्द्रीय उत्पाद शुल्क एवं सेवा कर मण्डल,
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ANNEXURE-A

Sealed quotations are hereby invited from experienced, reputed and eligible Tour Operators/Tour and Travel Agencies for providing Taxies (AC/Non AC) on monthly hire basis **without driver and without fuel** at the following location i.e. "The OFFICE OF THE DEPUTY COMMISSIONER, CENTRAL EXCISE & SERVICE TAX DIVISION, OUT HOUSE NO-2, BOSEWELL BUILDING, NEAR TCP CHECK POST, MLA CORROSION, BOILEAUGANJ, SHIMLA" on the following terms and conditions:-

Type/Makes : Tata Manza/Honda City Innova Type/toyota Etios
No. of cars required : 1 (One)

TERMS AND CONDITIONS:

1. The interested agencies /vehicle providers who fulfill the technical conditions and are also willing to comply with the other terms and conditions annexed to this notice may submit their tenders in sealed envelope, super scribing on the envelope – Tender for hiring of Vehicles Separate sealed technical and financial bids shall be kept in a single sealed envelope. The cover thus prepared should also indicate clearly the name and address of the Tenderer. The separate sealed technical and financial bids should be clearly marked "Technical Bid" their respective envelope.
2. The vehicle should be registered with the Transport Authority as a commercial vehicle holding a taxi number alongwith all documents i.e. valid insurance, road tax payment, etc.
3. The vehicles shall be provided for use for maximum 25 days in a month and maximum running 2000 Kms. The shortfall/excess of 2000 Km in the month akin be carried over/adjusted in the successive months on the same financial year.
4. The Kilometer counting of the vehicle shall start from the designed office and shall end at the designed office.

5. The upkeep, maintenance and repairs of the vehicles shall be responsibility of the service providers.
6. In case of breakdown or non-availability of the vehicle due to any reason, immediate alternative replacement for the vehicle shall be provided by the operator within reasonable time.
7. Payment shall be made on receipt of bill after rendering satisfactory service on monthly basis only.
8. The operator shall submit the copy of the registration certificate of the vehicle provided to this office.
9. The agency must have a 24 hours working telephone system so that the agency can be telephonically contacted at short notice and at odd hours and on holiday in case of requirement of cars.
10. The vehicle would be insured in all respects. In case of any accident or theft etc. all the claim arising out of it will be met by the firm and this department (hiring) shall not be liable in any matter whatsoever.
11. It is the responsibility of the agency to obtain all the necessary clearance and permissions from RTO and any other agencies and in case of any default no additional charges will be paid.
12. No dead mileage would be payable from the contractor's premises to starting point and vice versa. A log book from each in the format prescribed by the Ministry, for each of the journeys performed duly signed by the Officer, would be maintained and submitted by the contractor alongwith the bills and duty slips.
13. In case of the default on the part of firm to provide requisite number of cars for more then five occasions during the contract period, the contractor will be terminated and awarded to another firm at the risk and cost of the defaulting time.
14. TDS and other taxes as applicable will be deducted from each bill.
15. The vehicle should be in excellent working conditions and should be sent only after checking battery, coolant, oil, air tyre pressure etc.
16. The vehicle should be invariably reached at the appointed time and place when called should be sent with full fuel tank, in washed up and clean outer interior condition.
17. Vehicle should be a January, 2014 or subsequent model.

18. While submitting the bids the year of manufacture and type of fuel (i.e. petrol /diesel) should be specified clearly.

19. In case of repeated violation of the above conditions and if the services are found to be unsatisfactory, the department shall have a right to discontinue the services with seven days notice without assigning any reason, the Commissioner may also consider imposing appropriate penalty in deserving case.

 16/6/15

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