

OFFICE OF THE COMMISSIONER
आयुक्त कार्यालय
GST COMMISSIONERATE CHANDIGARH
माल एवं सेवा कर आयुक्तालय चंडीगढ़
PLOT NO. 19, CENTRAL REVENUE BUILDING, SECTOR 17-C,
प्लॉट नं० 19, केन्द्रीय राजस्व भवन, सेक्टर सी चंडीगढ़
CHANDIGARH- 160017

C. No. 03/systems/GST/E-office/2018

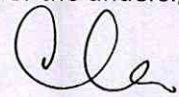
Dated: 18.12.2018

OFFICE ORDER NO. 01/2018

Subject:- Launch of E-office in GST Commissionerate, Chandigarh on 17th December, 2018.

This is for information of all officers and staff of the Commissionerate that e-office, an electronic application developed by the National Informatics Centre under the Ministry of Electronics and Information Technology (MeitY), Govt. Of India to carry out office work online has been launched in Headquarters GST Commissionerate, Chandigarh today. The application is designed with an objective to establish a paperless environment in Government offices, increasing efficiency, transparency, effectiveness, employee convenience and accountability.

2. The implementation of e-office in GST Commissionerate, Chandigarh gives a follow-up of the directions of the Chief Commissioner, GST Chandigarh Zone conveyed under letter C.No. 151/Zone-14/Admn/e-office/2018/8823 dated 17.09.2018.
3. In view of above, it is directed that w.e.f 18.12.2018, the Commissionerate shall move to e-office application and new files shall be opened electronically on the application. Henceforth, no physical files shall be opened in any section. If necessary, physical files shall be opened only with the prior approval of Additional Commissioner. Where work is required to be carried out on legacy files, these shall be migrated to the application to carry out office work on application.
4. Difficulty faced, if any, may be brought to the notice of DC (Systems) or the undersigned.



(Kishori Lal) 18-11-2018

Commissioner

To:

All Sections of GST Headquarters, Chandigarh.

Copy for information to :-

- i. The Chief Commissioner, CGST & CX, Chandigarh Zone for kind information please.
- ii. Superintendent Systems, GST Commissionerate, Chandigarh for uploading on website.
- iii. Notice Board.